

**SCOTTISH BORDERS COUNCIL**  
**LAUDER COMMON GOOD FUND SUB-COMMITTEE**

MINUTE of MEETING of the LAUDER  
COMMON GOOD FUND SUB-COMMITTEE  
held in the Leader's Office, Council  
Headquarters, Newtown St Boswells on 24  
February 2014 at 2.30pm  
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Present:- Councillors D. Parker (Chairman), I. Gillespie, J. Torrance,  
In Attendance:- Solicitor (H. MacLeod), Senior Financial Analyst (A. Mitchell), Estates Surveyor (J. Morison), Democratic Services Officer (P. Bolson).

**MINUTE**

1. The Minute of Meeting of 21 November 2013 had been circulated.

**DECISION**

**NOTED for signature by the Chairman.**

**APPLICATION FOR FINANCIAL ASSISTANCE – LAUDERDALE LIBRARY**

2. With reference to paragraph 4 of the Minute of the Lauder Common Good Fund Sub-Committee, there had been circulated copies of a formal application for financial assistance from Lauderdale Library requesting financial assistance of £1000 per annum for the next five years to cover the cost of electricity and insurance until such times as the new investment fund generated a return on its investments.

**DECISION**

**AGREED to grant Lauderdale Library a one-off payment of £1000 to be made during the current financial year 2013/14.**

**APPLICATION FOR FINANCIAL ASSISTANCE – LEADER LEISURE CENTRE**

3. There had been circulated copies of an application for financial assistance from Leader Leisure Centre (LLC) requesting the sum of £11,044.56 for the purchase of gym equipment for the Centre. Members noted that the accounts were dated up to 31 January 2013 with no figures available from February 2013 onwards. Clarification was requested on a number of figures within the accounts, including an increase under "Other legal and professional costs". Mr Mitchell indicated that the latter related to the fees for teaching staff at the Centre. Mr Mitchell went on to explain that following a recent request to the LLC, he had now received the Articles of Association but still awaited the Memorandum. Following discussion, it was agreed that a full Business Plan and up-to-date accounts for the LLC be presented to the Lauder Common Good Fund Sub-Committee prior to the Fund's next meeting on 19 June 2014 before further consideration could be given to this application.

**DECISION**

**AGREED that consideration of the application in the sum of £11,044.56 from Leader Leisure Centre be deferred in order to obtain clarification and further information relating to the up-to-date accounts and Business Plan for the Centre.**

### **MONITORING REPORT FOR 9 MONTHS TO END DECEMBER 2013**

4. There had been circulated copies of a report by the Chief Financial Officer detailing the financial performance of Lauder Common Good Fund to 31 December 2013 and the projected outturn for 31 March 2014. The Appendices to the report detailed key figures on projections, donations and contributions, projected balances on Revenue and Capital Reserves, and the performance of the Property Portfolio. Mr Mitchell highlighted the main issues from the figures presented and noted that there was an error on page four of the report, namely that "The Revenue Reserve Closing Balance is now projected to be £1,995 lower than initially budgeted. Mr Mitchell went on to summarise the figures, explaining that the Common Good Fund was projecting total expenditure of £32,090 and income of £16,977 supplemented by a draw down of £9,228 from the Fixed Asset Restatement Reserve, resulting in an outturn net expenditure of £5,885 which was £1,995 higher than the budget. Mr Mitchell confirmed that the Renwick Bequest account had now been closed and highlighted that provision for footpaths had been included in the budget for 2014/15.

### **DECISION**

#### **(a) NOTED:-**

- (i) the key figures, grants analysis, projected balances on Revenue and Capital Reserves and the performance of the Property Portfolio, as shown in appendices to the report; and
- (ii) the amended figure of £1,995 for the Revenue Reserve Closing Balance on page 4 of the report.

#### **(b) AGREED:-**

- (i) the financial performance for 2013/14 as shown in Appendix 2 to the report; and
- (ii) the virements detailed in Appendix 6 to the report.

### **PRIVATE BUSINESS**

#### **DECISION**

**AGREED** under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 6 of Part I of Schedule 7A of the Act.

### **SUMMARY OF PRIVATE BUSINESS**

#### **Minute**

1. The Sub-Committee noted the Private Minute of the meeting of 21 November 2013.

#### **URGENT BUSINESS**

2. Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency, in view of the need to keep Members informed.

#### **Heating Upgrade for Lauderhill Farmhouse**

3. Mr Morrison provided an update on progress with the installation of gas mains and new heating system at Lauderhill Farmhouse.

The meeting concluded at 2.50 pm.